



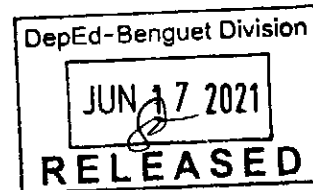
Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

07 June 2021

DIVISION MEMORANDUM

No. 224, s. 2021

TO: Public Schools District Supervisors/Districts-in-charge
District DRRM Coordinators/Districts-in-charge
All School Heads and SDRRMC Members
Public and Private Schools



**GUIDELINES IN THE SUBMISSION OF REPORT RELATIVE TO THE CONDUCT OF
QUARTERLY NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED)**

1. Pursuant to DepEd OUA Memorandum 00-0621-0039 dated 21 May 2021 entitled, Reiteration of the Schedule and Implementing Guidelines for the 2nd Quarter Nationwide Simultaneous Earthquake Drill (NSED), all schools are hereby directed to utilize the latest form in submitting their NSED reports and to take careful note on the given date for submission.
2. Enclosed are the instructions for submitting reports; online submission (Annex A), and offline submission (Annex B).
3. All other previous issuances related to submission of NSED report not in accordance with the latest guidelines is hereby rescinded.
4. For widest dissemination and compliance.


GLORIA B. BUYA-AO
Schools Division Superintendent

Encl.: As stated



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
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ANNEX B. REPORT ON THE ____ QUARTER NATIONAL SIMULTANEOUS EARTHQUAKE DRILL (NSED)

Date Conducted:

I. Baseline Data		
A	Region	
B	Division	
C	Name of School	
D	School ID	

	Question	Answer	Remarks
II. PRE-NSED			
A	Did the school coordinate with LDRRMO/BDRRMC as part of the preparation for the actual conduct of NSED? (YES/NO)		
B	Did the school conduct an orientation to learners and personnel on earthquake preparedness measures and the actual conduct of NSED? (YES/NO)		
III. ACTUAL NSED			
A	Total number of school personnel (teaching and non-teaching) that participated in the ceremonial pressing of the button and performed the "DUCK-COVER-HOLD"		
B	Total number of learners that participated in the ceremonial pressing of the button and/or performed the DUCK-COVER-HOLD		
IV. POST-NSED			
A	Did the school DRRM Team facilitate the post-evaluation of the NSED? (YES/NO)		

V. ISSUES AND CONCERNS	
Instruction: Please mark check (✓) all issues and concerns experienced in conducting National Simultaneous EQ Drill (NSED)	
	Lack of/limited communication equipment (internet, cellphone, two-way radio, etc.)
	Lack of/limited early warning devices (bells, megaphones, alarms, etc.)
	Limited First Aid Kit
	Limited rescue equipment
	Limited number of Go-bags
	Improper practice of Duck, Cover and Hold technique
	Non-compliance to minimum health protocols (physical distancing during the evacuation, use o facemask, etc.)
	Others (<i>specify</i>)

Prepared by:

Submitted by:

(Printed name over signature of SDRRM Coordinator)

(Printed name over signature of School Head/TIC)



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Annex A

Guidelines on the Submission of the 2021 2nd Quarter Nationwide Simultaneous Earthquake Drill (NSED) Reports

All schools should thoroughly follow the guidelines below. Non-compliance is tantamount to non-acceptance of said reports.

2nd Quarter NSED Google Forms:

1. The School DRRM Coordinators shall fill out a Google form link under the Luzon cluster, as follows:
<http://tiny.cc/LuzonSchools2QNSSED>
2. Take note that the Google Form Report requires photos of the EQ Drill conducted (before-during-after) and should be saved in a Word document file labeled as **CAR_BENGUET_Name of school_Photodocumentation**.
3. A short video of the actual conduct of the EQ drill is also required to be uploaded in the Google Form link. It should be labeled as **CAR_BENGUET_Name ofSchool_Videodocumentation**
4. The school coordinators shall accomplish the Google Form **not later than five (5) working days after the quarterly NSED**.
5. In case schools are not able to access or fill in the Google form due to internet connectivity issues, they may opt to use the attached reporting template (Annex B. School Reporting Template) and submit a copy through e-mail or Messenger to the Division DRRM Coordinator (DRRM.depedbenquet@gmail.com, FB account: Nerissa Barbosa) **not later than 10 working days after the quarterly NSED**.



ANNEX B.1 Division Planning, Monitoring and Evaluation Tool (Fund Support)

This monitoring tool aims to track the **status of implementation and utilization of downloaded funds** for Planning, Monitoring and Evaluation visits, meetings and workshops. This is primarily for the use of the **DIVISION DRRM Coordinators** who are expected to conduct Planning, Monitoring and Evaluation visits, meetings and workshops in their AOR; and deployment to disaster-affected areas, if necessary. This should be encoded and submitted to the region DRRM coordinator on a quarterly basis for consolidation before submitting to DRRMS.

Instructions:

- a. Please fill out necessary information below.
- b. The reporting template on the utilization of downloaded funds for Planning, and Monitoring and Evaluation visits, meetings, and workshops should be accomplished **quarterly**. If there are cells not applicable, kindly indicate "N/A".
- c. Division DRRM coordinator shall submit the accomplished Division Planning, and Monitoring and Evaluation Tool (**Annex B.1**) to the Regional DRRM coordinator for consolidation. Copy furnished drms+pb@deped.gov.ph
- d. Kindly attach certificate of liquidation signed by Finance/Budget Officer and actual photo documentation.
- e. If there are concerns regarding the monitoring sheet, kindly contact DepEd DRRMS immediately through email: drms+pb@deped.gov.ph or landline: (02) 637 4933. Thank you very much.

GENERAL INFORMATION					MONITORING/VISITS/MEETINGS/WORKSHOPS		REMARKS
No.	REGION	DIVISION	SCHOOL ID	SCHOOL NAME	NAME OF ACTIVITY	DATE OF VISIT/ MEETING/WORKSHOP	
	CAR	BENGUET	N/A	N/A	Monitoring and Provision of Technical Assistance to Schools during the RADAR App Simulation for Cluster 1	June 8, 2021	participated by 420 SDRRM Coordinators
	CAR	BENGUET	N/A	N/A	Conduct of Orientation on ELCAC for SDO Personnel (in partnership with PNP-Cordillera and PNP-BPPO)	June 3-4, 2021	participated by 100 SDO personnel
	CAR	BENGUET	N/A	N/A	First Virtual SDRRM Coordinators' Kumustahan: Program Implementation Review and Updating	April 30, May 3 and May 6, 2021	385 out of 350 expected total number of participants
	CAR	BENGUET	N/A	N/A	Regular dissemination of online MHPSS activities (TAYO Naman!) and other DRRMS-Initiated online activities via social media, SMS and division memoranda	April-June	this regular activity requires cellphone load
	CAR	BENGUET	N/A	N/A	Weekly consolidation and submission of Partnerships received by schools in line with the implementation of BE-LCP	Feb-June 2021	under Social Mobilization and Partnership; requires cellphone load
	CAR	BENGUET	N/A	N/A	Regular posting of updates and relevant IEC and Advocacy materials and trainings related to DRRM-CCA-EIE through various platforms	April-June (daily basis)	this regular activity requires cellphone load
	CAR	BENGUET	N/A	N/A	Participation to various virtual DRRM meetings facilitated by DRRMS, DepEd-CAR, OCD-CAR, and with other Offices (Information Coordinators' Meeting, Partnership Meetings), among others	April-June (atleast 2 meetings weekly)	this regular activity requires cellphone load
	CAR	BENGUET	N/A	N/A	Participated in various capacity-building virtual trainings on DRRM and professional development	April-June (atleast one every week)	this regular activity requires cellphone load
	CAR	BENGUET	N/A	ALL SCHOOLS	Monitoring and Provision of Technical Assistance to Schools re: Conduct of 2nd Qtr NSED	Jun-21	this regular activity requires cellphone load
	CAR	BENGUET	N/A	N/A	Regular monitoring and updating of SDRRM Coordinators' Profile in the DRRM Information System	April-June (Weekly)	
	CAR	BENGUET	135608	<i>Pelina Elementary School</i>	School-Based Management (SBM)	June 1, 2021	
	CAR	BENGUET	135610	<i>Tableo Barrio School</i>	Assessment and Provision of Technical Assistance on DRRM PPAs Implementation		
	CAR	BENGUET	135603	<i>Mocgao Elementary School</i>			
	CAR	BENGUET	135596	<i>Tabbac Barrio School</i>			
	CAR	BENGUET	135599	<i>Legleg Barrio School</i>			

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Instructions:

- Please fill out necessary information below.
- The reporting template on the utilization of downloaded funds for Planning, and Monitoring and Evaluation visits, meetings, and workshops should be accomplished **quarterly**. If there are cells not applicable, kindly indicate "N/A".
- Division DRRM coordinator shall submit the accomplished Division Planning, and Monitoring and Evaluation Tool (Annex B.1) to the Regional DRRM coordinator for consolidation. Copy furnished drmmo+pb@deped.gov.ph
- Kindly attach certificate of liquidation signed by Finance/Budget Officer and actual photo documentation.
- If there are concerns regarding the monitoring sheet, kindly contact DepEd DRRMS immediately through email: drrms+pb@deped.gov.ph or landline: (02) 637 4833. Thank you very much.

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No.	REGION	DIVISION	SCHOOL ID	SCHOOL NAME	NAME OF ACTIVITY	DATE OF VISIT/ MEETING/WORKSHOP	
	CAR	BENGUET	135591	Badeo Barrio School			
	CAR	BENGUET	135607	Polis Barrio School			
	CAR	BENGUET	305149	Kibungan National High School			
	CAR	BENGUET	135597	Kibungan Central School			
	CAR	BENGUET	135611	Es-esa S. Sobino Elementary School			
	CAR	BENGUET	219525	Les-eng Primary School			
	CAR	BENGUET	135592	Batangan Elementary School	School-Based Management (SBM) Assessment and Provision of Technical Assistance on DRRM PPAs Implementation	May 19, 2021	
	CAR	BENGUET	305150	Tacadang Integrated School			
	CAR	BENGUET	135598	Lanipaw Barrio School			
	CAR	BENGUET	135593	Bekes Elementary School			
	CAR	BENGUET	135523	Goldfield Elementary School			
	CAR	BENGUET	135624	La Trinidad Central School			
	CAR	BENGUET	135539	Adaobay Elementary School	Collaborative-Coordination Meeting with SDRRM Coordinators in preparation for the Earth Day Celebration on 22 April 2021 in line with the Project, School-based Resilience Caravan/Activity (Year 3)	April 19, 2021	conducted via virtual and social media platforms
	CAR	BENGUET	135605	Pakpekitan Elementary School			
	CAR	BENGUET	135645	Bulalacao Elementary School			
	CAR	BENGUET	135706	Poyopoy Elementary School			
	CAR	BENGUET	135548	Bashoy Elementary School			
	CAR	BENGUET	135680	Peppa Multi-grade School			
	CAR	BENGUET	318918	Adaobay NHS-Abucot Annex	Monitoring of Schools' utilization of Response Funds downloaded for repair/replacement of damages incurred due to TY Ulysses	April - June 2021	Funds downloaded by DepEd-CAR on April 2021
	CAR	BENGUET	305129	Atok NHS			
	CAR	BENGUET	135483	Bacasan Wakit ES			
	CAR	BENGUET	305154	Madaymen NHS			
	CAR	BENGUET	219630	Yugo-Bantales ES			
	CAR	BENGUET	135482	Pasbol-Belino ES			
	CAR	BENGUET	135837	Ampuntoc PS			
	CAR	BENGUET	135461	Amilmay Integrated School			
	CAR	BENGUET	219509	Line 10 Primary School			
	CAR	BENGUET	305135	Bokod NHS-Ambangeg			
	CAR	BENGUET	135584	Camillo Lucaban ES			
	CAR	BENGUET	305130	Camp 30 NHS			
	CAR	BENGUET	135403	Bakun Central School			
	CAR	BENGUET	135477	Callubong Adiston ES			
	CAR	BENGUET	318902	Bangao NHS			
	CAR	BENGUET	135538	Abucot ES			
	CAR	BENGUET	318903	Tawangan Lusod NHS			
	CAR	BENGUET	135556	Mongoto ES			
	CAR	BENGUET	135499	Tindo-Bosania PS			
	CAR	BENGUET	135720	Beayan ES			

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	CAR	BENGUET	318916	<i>Benguet NHS-Puguis Annex</i>			
	CAR	BENGUET	318917	<i>Batili NHS-Cabacab Annex</i>			
	CAR	BENGUET	135680	<i>Peppa MG school</i>			
	CAR	BENGUET	135517	<i>Balatoc ES</i>			
	CAR	BENGUET	135648	<i>Ca-aw ES</i>			
	CAR	BENGUET	135548	<i>Bashoy Elementary School</i>			
	CAR	BENGUET	135520	<i>Domolpos Community School</i>			
	CAR	BENGUET	135515	<i>Acupan Elementary School</i>	Distribution of disinfection sprayer and disinfection solution to high risk schools as part of SDO's Intervention in response and to mitigate impact of COVID-19	June 10-15, 2021	ongoing distribution of procured equipment to recipient schools
	CAR	BENGUET	135657	<i>Ulsino Elementary School</i>			
	CAR	BENGUET	305135	<i>Bokod NHS-Ambangeg</i>			
	CAR	BENGUET	135470	<i>Bekes ES (Buguis)</i>			
	CAR	BENGUET	135542	<i>Asokong Pacso ES</i>			
	CAR	BENGUET	135635	<i>Tabu Elementary School</i>			
	CAR	BENGUET	135706	<i>Poyopoy Elementary School</i>			
	CAR	BENGUET	219510	<i>Mt. Puleg ES</i>			
	CAR	BENGUET	135642	<i>Batili ES (Mankayan)</i>			
	CAR	BENGUET	135735	<i>Ciriaco Magno ES</i>			
	CAR	BENGUET	305133	<i>Benguet NHS-Main</i>			
	CAR	BENGUET	305153	<i>Tablo NHS</i>			
	CAR	BENGUET	305126	<i>Ampucao NHS</i>			
	CAR	BENGUET	305155	<i>Mankayan NHS</i>			
	CAR	BENGUET	135605	<i>Pakpakitan Elementary School</i>			
	CAR	BENGUET	305138	<i>Loo National High School</i>			
	CAR	BENGUET	135432	<i>Bantles Suanding ES</i>			
	CAR	BENGUET	135687	<i>Batuan Elementary School</i>			
	CAR	BENGUET	135505	<i>Gumaldang ES</i>			
	CAR	BENGUET	135517	<i>Balatoc ES</i>			
	CAR	BENGUET	135554	<i>Kabayon Central School</i>			
	CAR	BENGUET	219521	<i>Sayapot Elementary School</i>			
	CAR	BENGUET	135690	<i>Camp 6 Elementary School</i>			
	CAR	BENGUET	135447	<i>Naswak Elementary School</i>			
	CAR	BENGUET	135399	<i>Labinio Mariano ES</i>			
	CAR	BENGUET	135648	<i>Ca-aw Elementary School</i>			
	CAR	BENGUET	135733	<i>Paoed Elementary School</i>			
	CAR	BENGUET	219514	<i>Kareo Tribe Elementary School</i>			
	CAR	BENGUET	135631	<i>Puguis Elementary School</i>			
	CAR	BENGUET	135624	<i>La Trinidad Central School</i>			
	CAR	BENGUET	135543	<i>Asokong-Pacso ES Annex</i>			
	CAR	BENGUET	135510	<i>Midas Elementary School</i>			

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	CAR	BENGUET	135524	<i>Itoyon CS</i>			
	CAR	BENGUET	305127	<i>Loacen NHS</i>			
	CAR	BENGUET	135460	<i>Amgeleyguey ES</i>			
	CAR	BENGUET	135562	<i>Balakbak ES</i>			
	CAR	BENGUET	135443	<i>Kawai ES</i>			
	CAR	BENGUET	135646	<i>Cabecab ES</i>			
	CAR	BENGUET	135472	<i>Bot-uan ES</i>			
	CAR	BENGUET	135553	<i>Kebayan Barrio ES</i>			
	CAR	BENGUET	305141	<i>Evelo Javier Memorial NHS</i>			
	CAR	BENGUET	318909	<i>Eastern La Trinidad NHS</i>			
	CAR	BENGUET	135503	<i>Gold Creek ES</i>			
	CAR	BENGUET	135630	<i>Pico ES</i>			
	CAR	BENGUET	219519	<i>Beklan Guinlawan ES</i>			
	CAR	BENGUET	135581	<i>Paytek ES</i>			
	CAR	BENGUET	135382	<i>Camp 30 ES</i>			
	CAR	BENGUET	135585	<i>Boktaoan ES</i>			
	CAR	BENGUET	135738	<i>Dacklas ES</i>			
TOTAL							
STATUS OF FUND SUPPORT FOR MONITORING OF SCHOOLS					OTHERS		
TOTAL FUND SUPPORT ALLOCATION	AMOUNT OBLIGATED	AMOUNT LIQUIDATED/ DISBURSED	REMAINING AMOUNT	WITH CERTIFICATE OF LIQUIDATION (YES/NO)	WITH PHOTO DOCUMENTATION (YES/NO)	REMARKS	
210,000.00	35,000.00	35,000.00	175,000.00	YES	YES	2021 current SPF-DRRM; ongoing procurement	
153,106.35	135,562.50	135,562.50	17,543.85	YES	YES	2021 continuing funds (100,000 downloaded by DepEd-CAR to support COVID-19 response in the division/schools; 53,106.35-unutilized from 2020 SPF-DRRM of the Division); Remaining amount is savings from the procurement of the disinfection sprayer.	

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	2,000,000.00	2,000,000.00	590,000.00	1,410,000.00	YES	YES	downloaded by DepEd-CAR to support repair of TY Ulysses-affected schools (received April 2021); Downloaded to priority schools with major damages brought about by TY Ulysses

Prepared by:

Barbosa
NERISSA I. BARBOSA
DRRM Coordinator

Reviewed by:

Alawas
LUCIO B. ALAWAS
Chief ES, SGOD

NOTED!

Byya-Ao
GLORIA B. BYYA-AO
Schools Division Superintendent

Date Accomplished:

14 June, 2021